

CHILMARK PARISH COUNCIL

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RECORD OF POINTS AND DECISIONS ARISING FROM THE MEETING OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 3 MARCH 2021 VIA ZOOM

PRESENT

Name	Appointment
Sir R Packer	Chair
Mrs B Small	Vice Chair
Mr P Boyles	Councillor
Sir R Jack	Councillor
Mrs E Pelham	Councillor
Mrs M Philpott	Councillor
Cllr Mrs B Wayman	Wiltshire Council
Mr J Nicholas	Clerk
Members of the Public: 4	

POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
18/21	<p>1. Welcome and Public Forum.</p> <p>The Chairman Cllr Sir Richard Packer welcomed those present to the meeting being held via Zoom.</p> <p>(1) Todd Jex (member of public) introduced himself. He is an agronomist by trade and has a keen interest in biodiversity issues. Todd explained that he was exploring ideas via the Nextdoor app and wanted to get the Parish Council's views on using south facing sites/verges/areas where traffic was light to establish wild flower margins.</p> <p>The Council gave overall support to the project but wished to see a map of where the proposed activity would take place. This would be important as the grass cutting season would start shortly, including the Parish Council's own contract wrt communal areas, footpaths and playgrounds. Cllr BS agreed to help with the mapping and to liaise with Sarah Miller wrt publicity in the Village Voice.</p> <p>(2) Mike Haynes (member of public) spoke wrt Superfast Broadband opportunities in the village and the option to take advantage of vouchers worth £1500 via Wessex Internet who had been given Government funding to establish improved broadband in rural areas. It was noted that the scheme only applied to 58 houses in Chilmark and that 40% take up was required before things could proceed. There was a deadline of 31st March for applications.</p> <p>It was agreed to make people aware of the opportunity via the Village Voice (VV), having clarified which households could benefit. Cllr MP agreed to liaise with Mike Haynes and Sarah Miller</p>	<p>Cllr BS</p> <p>Cllr MP</p>
19/21	2. Apologies: Cllr A McGrail	
20/21	3. Declaration of Interests: None	
21/21	4. The Minutes of the meeting held on 6 January: agreed	
22/21	<p>5. Matters Arising from the minutes of 6 January:</p> <p>Cllr MP updated wrt Tisthefuture. Following a visit to the village a suitable flat site had been found at Cross farm and the owner was happy for the bus to park there. It was agreed that visits would take place every Thursday from 2 to 4pm.</p> <p>The Council agreed to support this approach which would enable Tisthefuture to apply for a trading licence. Cllr MP to sign such agreement on behalf of the Parish Council.</p>	Cllr MP
23/21	<p>6. Wilts Cllr B Wayman's Report:</p> <p>Wilts Cllr BW mentioned the Great British Spring Clean event and the possibility of support from Wiltshire Council should Chilmark wish to take part. The rise in Council tax of 4.9% for 2021/22 was noted including a 3% uplift wrt Social Care costs. The Hops Close repairs had now been undertaken. However the issue of the road being adopted remained unresolved. Wilts Cllr BW reported on the large backlog in such cases across the County. The Chairman agreed to pursue with Wilts Cllr BW (if re-elected) post the May elections.</p> <p>Fly tipping was raised as an ongoing and worsening problem. Wilts Cllr BW reminded all to report any instances on line or via the MyWilts app.</p>	Chmn

24/21	<p>7. Finance:</p> <p>(i) Balance in Treasurer's account as at 28th February 2021: £7580.80</p> <p>(ii) Payments since last meeting: Wiltshire Council ref 20mph signs - £2000.00.</p> <p>(iii) Standing Financial Instructions (SFIs): the Chmn had reviewed the proposed set of SFIs which were based on a model provided by NALC. It was agreed to adopt the SFIs.</p> <p>(iv) Lloyds Bank account: the on-line system was now established and the Chmn, and Cllr BS had been added as full users. It was agreed to produce a receipts and payments schedule for each meeting.</p> <p>(v) Grass Cutting contract: Cllr PB provided background to the previous tenders and agreed to provide JN with the maps and details of the contract with Pat Newbury.</p> <p>It was agreed to continue with existing arrangements for 2021 and go out to tender for 2022 but to introduce a monthly reporting and invoicing system to improve control. Cllr BS offered to provide the monthly report. (Post meeting note – this has changed to Cllr Sir RJ)</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr PB</p> <p>Cllr Sir RJ/Clerk</p>
25/21	<p>8. Planning Procedures and Applications:</p> <p><u>Applications Determined or progress since last meeting:</u></p> <p><u>20/10289/FUL Ridge Farm SP3 5AB Proposed construction of a steel portal framed extension to an existing grain store : Wiltshire Council Approved with conditions on 14th January</u></p> <p><u>20/10531/OHL The replacement of fifty three wooden electricity poles on the Teffont (TEFF) E3L5 11kV circuit Wiltshire Council Approved on 5th January</u></p> <p><u>20/10447/FUL Rock Cottage SP3 5BW Erection of outbuildings and associated works: Wiltshire Council Approved with conditions on 18th January</u></p> <p><u>Planning Appeal Notification – 20/04735/FUL- Agricultural Building at Down Farmhouse: Appeal Lodged 15th December PC sent letter of No Comment</u></p> <p><u>Applications Received since last meeting:</u></p> <p><u>20/10889/FUL- Wandle House Cow Drove SP3 5AJ – Proposed extension of existing garage-PC position No Comment; Wiltshire Council Approved with conditions 16th February</u></p> <p><u>20/11472/FUL Portash SP3 5BW Proposed new Garaging, ancillary accommodation and facilities to the main house, Boot Room and Greenhouse: PC position No Comment submitted 19/02/21; Target date 25th March</u></p> <p><u>21/00274/CLE- Ridge House, Frickers Lane, Ridge, SP3 5BS - Certificate of lawfulness for inclusion of paddock within residential curtilage: PC agreed No Comment Consultation ends 9th March</u></p>	<p>Clerk</p>
26/21	<p>9. Claybush Playing Field</p> <p>Update at next meeting</p>	<p>Cllr BS</p>
27/21	<p>10. Village Street and Road Signs.</p> <p>The suggestion of a map on the noticeboards to aid directions was supported. Cllr Bs agreed to pursue.</p>	<p>Cllr BS</p>
28/21	<p>11. Review of Emergency Plans</p> <p>The Clerk had updated the Plan following helpful comments from Kirk Murray Jones. Cllr MP had requested volunteers via VV and was reviewing the Emergency Response Group membership. The key role of Lead Coordinator remained unfilled as Kirk Murray Jones would be unable to fulfill due to work commitments. He would remain as an Area Coordinator. Further info had been sought via VV wrt First aiders, those with useful equipment/machinery etc.</p> <p>It was agreed:</p> <p>i) to adopt the Emergency Plan as a working document</p> <p>ii) that Cllr MP should continue as the PC lead</p> <p>iii) to review progress including membership at the July meeting</p>	<p>Cllr MP/Clerk</p>
29/21	<p>12. Wiltshire Local Plan Review</p> <p>Cllr BS had attended a webinar on the subject and reminded Councillors that Wiltshire Council reviews its Local Plan every 5 years. Consultation on this Plan ends on 9th March.</p>	
30/21	<p>13. Litter near Church Street at top of Barbary</p> <p>The Chmn broadened the agenda item to cover litter and anti-social behaviour including drinking and the discarding of cans and bottles in some parts of the village. It was agreed to review this item on a regular basis.</p>	<p>Clerk</p>
31/21	<p>14. Dog mess on paths: signs and action required</p> <p>The Clerk had received 5 free A5 size posters from Wiltshire Council.</p>	

	It was agreed that these be passed to Cllr MP who would walk the village with a dog walker (Cllr BS) and review the most appropriate places for the signs to be erected.	Clerk/Cllr MP/Cllr BS
32/21	15. <u>Speed Indicator Device</u> Cllr PB had circulated a brief paper on options for reducing the speed of traffic on both the B3089 and the roads within the village further to the introduction of the 20mph signs. It was agreed to review again at the next meeting and allow the new Council to determine the priorities.	Clerk
33/21	16. <u>May Parish Council Elections</u> The report circulated by the Clerk was noted. (Post meeting note: The date of Publication of Notice of Election is 10th March . Nomination papers to be submitted by hand to Bourne Hill Salisbury – appointment required - by 4pm 8th April)	All
34/21	17 <u>Best Kept Village – CPRE competition</u> Cllr MP had investigated requirements for entering. A £200 prize was available. The detail and effort required was considered and although some doubts were expressed for entering this year given the work involved in the relatively short timescale (event due to take place between 17 th May and 6 th June 2021) it was agreed to gauge the level of enthusiasm in the village via Sarah Miller and the VV.	Cllrs MP/BS
35/21	18. <u>Hops Close</u> Item covered in 23/21 above	
36/21	19. <u>Hindon Lane: Pipe blockage</u> The Chmn noted the current problems. The underground pipe appeared to be blocked as was apparent in times of heavy rain. Experience showed, however, Wiltshire Council were reluctant to acknowledge this.	
37/21	20. <u>Parish Council Notice boards: maintenance:</u> 2 of 3 noticeboards in Chilmark need the back board/pin board replacing. Cllr BS offered to get quotes for the work	Cllr BS
38/21	21 <u>Issues for the Parish Steward:</u> None raised	
39/21	15. <u>Items for the Village Voice/Website.</u> Cllr BS to liaise with the Editor, Mrs S Miller to summarise key points for publication in The Village Voice.	Cllr BS
40/21	16. <u>Date of the next Meeting: the Annual Parish Council and Annual Assembly:</u> Wednesday 19 th May 2021 2021 at 7pm.	
	Signed: Chairman Dated:	